



DEFENSE LOGISTICS AGENCY
DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221



IN REPLY
REFER TO

AQOF

May 28, 1997

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT DISTRICTS

SUBJECT: DCMC Memorandum No. 97-007, Assignment of Approval Authority for Class II Engineering Change Proposals (ECPs) and Minor Requests for Deviation or Waiver (RFDs/RFWs) (INFORMATION)

This is an INFORMATION memorandum. Target Audience: DCMC personnel reviewing Class II ECPs and minor RFDs/RFWs.

Reference DCMC Policy Letter No. 95-11, Class II Engineering Change Proposals (ECPs), dated September 22, 1995.

In a memorandum dated April 22, 1997 (attached), the Army Materiel Command (AMC) directed all AMC Acquisition Organizations (AAOs) to delegate responsibility for the review and disposition of Class II ECPs and minor RFDs/RFWs to DCMC. Class II ECPs and minor RFDs/RFWs are those that do not affect an item's form, fit, function, cost, schedule, or other critical characteristic.

This change does not take effect until the AAOs revise their delegations. The delegation should address how the AAO and DCMC will ensure the proper classification of all ECPs and RFDs/RFWs. DCMC must submit all approved changes to the AAO configuration management office for inclusion in the Technical Data Package (either a detailed design, performance specification, or both).

The workload impact of this delegation is hard to assess, but we expect it to be minimal. Many AAOs already delegate these configuration management changes to DCMC, and where not delegated, DLAM 5000.4 and FAR 42.302(a) require the Contract Administration Office (CAO) to review and comment on the action.

I want to take this opportunity to reemphasize DCMC's commitment to reduce oversight of Class II ECPs where risk is low (95 percent or higher approval rate) and customers agree. In many cases, customers originally did not support risk-based oversight. However, after continued discussions with the CAO or as part of a Single Process Initiative agreement, the customer approved the risk-based strategy. The key to getting customer agreement is to reach a mutually acceptable reduced oversight risk-based strategy.

If you have any questions, contact Mr. Aristides Maldonado, Product Design, Development and Control Team (AQOF) at (703) 767-3355 or your District POC: Mr. Gene Bisailon (DCMDE) at (617) 753-4671, Mr. Ashraf Khan (DCMDW) at (310) 335-4253, or Mr. William Gibson (DCMDI) at (703) 767-2793.


JILL E. PETTIBONE
Executive Director
Contract Management Policy

Attachment

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DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MATERIEL COMMAND
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REPLY TO
ATTENTION OF

AMCRDA-AI (702)

22 April 1997

to T-6

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Assignment of Class II Engineering Change Proposal (ECP) Approval Authority

1. During the conduct of the Equip/Supply/Services/Maintain Functional Area Assessment Phase II, many Army functions and missions were reviewed with the goal of identifying those that could be changed, reduced, or eliminated with a minimum of increased risk, while saving time and/or resources. One such function identified was the review and approval/disapproval of Class II Engineering Change Proposals (ECPs), MIL-STD-973, Minor Requests For Deviation (RFDs), and Minor Requests For Waivers (RFWs), MIL-STD-109. Approximately 50 percent of all U.S. Army Materiel Command (AMC) ECPs are Class II and approximately 71 percent of all RFDs/RFWs are Minor.

2. I direct all AMC Acquisition Organizations (AAOs) to delegate responsibility for the review and disposition of Class II ECPs and Minor RFDs/RFWs to the Defense Contract Management Command (DCMC). The delegation should address how the AAO and the DCMC will ensure the proper classification of all ECPs and RFDs/RFWs. The DCMC must submit all approved changes to the AAO configuration management office for inclusion in the Technical Data Package (TDP) (either a detailed design, Performance Specification, or a combination of both).

3. This policy covers items where the Government performs configuration management through either a detailed design or performance specifications. The AAO will retain review and approval authority for all Class I ECPs and Major/Critical RFDs/RFWs, copies of which are to be provided to the DCMC.

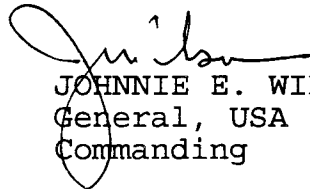
a. When the Government maintains configuration management through a detailed design, responsibility and authority to review and approve/disapprove Class II ECPs and Minor RFDs/RFWs are to be delegated to the DCMC or the contractor.

b. For configuration management of a Performance Specification (Performance Baseline), the contract should provide for contractor control of item configuration below the Performance Specification level. By definition, any change that affects the Performance Baseline is Class I, thus requiring AAO approval. This includes changes to lower level component, sub-component, and item Performance Specifications developed by the contractor after acceptance by the Government.

AMCRDA-AI (702)

SUBJECT: Assignment of Class II Engineering Change Proposal
(ECP) Approval Authority

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JOHNNIE E. WILSON
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